**REQUEST FOR QUOTATION  
SPECIFICATION OF STANDARD SERVICES**

**Procurement No:** **27-SS004-25**

## Specification

### Background

The South Tarawa Road improvement project implemented under the Kiribati Roads Rehabilitation Project (KRRP) was jointly funded by the World Bank, ADB, Australia and the Government of Kiribati. The project when completed in 2017, was handed over to the Government of Kiribati (MISE) to undertake the routine cleaning and maintenance tasks of the paved road networks and drainage. The routine and cleaning is funded from MISE’s annual development budget allocation and is outsourced to private contractors to provide the necessary services of cleaning the paved roadways and shoulders, drainage systems and weep-holes. The contract as now tendered would be for the year 2025.

### Requirements

All supporting documentation must be in English.

List of supporting documents required under this tender are as follows:-

1. Work Programme and activity schedule (daily/weekly/monthly) as outlined in **Table 1 of the Description of Work for Drainage** **Systems** including performance targets and resources such as manpower and equipment/tools to be used.
2. Cost breakdown and budget for cleaning Drainage Systems in (a) above.
3. Certified valid Business/commercial licences.
4. Environmental Licence or evidence of ability to secure one.
5. Evidence of being free from taxes and social benefit obligations.
6. CVs of main or professional team members.
7. Evidence (photos or model numbers) of available plant, tools and equipment including safety gears to undertake the specified tasks.
8. Updated Certified business registration

Other related services are:-

1. Disposal plan for the rubbish, sands and solid waste materials collected from the drains.
2. Safety plans for road users and the contractor’s workers when undertaking the drainage cleaning services.
3. Consultation with the public, authorities, agencies and other relevant bodies where necessary in regard to the efficient undertaking of the task.

### Delivery Time

The bidder should indicate how soon it could commence on the project and on the proposed Work programmes and Activity Schedules and agreed by the Client (MISE) but not beyond 2025.

## Description of the Services to be provided

*(This part should be supported with the detailed work programme/plan and schedules of activities including MELAD approved plans for disposing off wastes and materials collected or cleared from the U-drain and the road)*

Drainage System Cleaning

The Contractor shall be responsible for the following cleaning activities (depending on the lot). More details regarding the activities and their frequency of implementation can be found in the *Routine Road Maintenance Manual*. Copies of the manual are available with the Civil Engineering Section at MISE and will be provided upon request.

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| ***Table 1: Drainage System (Betio-Buota) or other sites where U-drains, outlets and soakpits are located.***   * ***Duration of drainage system cleaning*** |
| **Drainage**   * **Cleaning U-drains**: Any sand, garbage, vegetation or other material is removed from the U-drains to allow water to flow freely away from the road. * **Cleaning culverts + outlets**: Any sand, garbage, vegetation or other material is removed from the pipe culverts and from inside and in front of the outlets so water can flow freely through them. * **Cleaning soak pits**: Any sand, garbage, vegetation or other material is removed from the soak pits to allow water to drain into the pits and soak into the ground. * **Waste disposal plan:** Plan including sites for disposing off all waste materials and sand collected from the U-drains. |